

MCR Committee, St. Catharine's College
Meeting held on Tuesday, August 16th, 2016

MINUTES

Present: Annabel Taylor (AT – Co-president), Sophie McManus (SM – Co-president), Charlotte Kenealy (CK – Welfare Officer), Alejandro Jimenez-Sanchez (AS – Computing Officer), Katrin Daehn (KD – Green Officer), Marcus Fantham (MF – Social Secretary), Terry Wu (TW – Formal Hall Officer), Sarah Paris (SP – Education Officer), Danilo Cardim (DC - Secretary), Geoffrey Dolphin (GD – Treasurer).

Absence with apologies:

Michael Rivera (MR - Food and Drink Officer), Frances St George-Hyslop (FS - Social Secretary).

The meeting was called to order and chaired by Annabel Taylor and Sophie McManus. The meeting was minuted by Danilo Cardim.

11	<p>Co-presidents' reports</p> <ul style="list-style-type: none"> - First version of the Welcome pack by Friday 19th September - Laptop stands for MCR study area <p><u>Action:</u> to be arranged with College</p> <ul style="list-style-type: none"> - Band for Christmas Formal Dinner: <ul style="list-style-type: none"> • Arrangements for band: how long and when? <p><u>Action:</u> AT will email band to check price.</p> <ul style="list-style-type: none"> - Punt for MCR <p><u>Suggestions:</u></p> <p>CK: University Punting Society: annual subscription 20£.</p> <p><u>Actions:</u> Memberships for MCR. Suggestion in general email.</p> <ul style="list-style-type: none"> - Booking system for the MCR TV <p><u>Action:</u> implementation of booking system on MCR website.</p> <ul style="list-style-type: none"> - International Fresher's week <p><u>Actions:</u></p> <ul style="list-style-type: none"> • Circulate email about events; • Tell Rosie Bell to highlight international students' events; • Add advertisement to MCR webpage. 	AN, SM, CK
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12	<p>Treasurer's report</p> <ul style="list-style-type: none"> - Newspapers cancelling <p><u>Proposal</u>: Delivery at Wed/Sun.</p> <p><u>Suggestions</u>: contact editors for deal on Sunday's edition only.</p> <ul style="list-style-type: none"> - Budget for officers • Reimbursements: place expense receipts in plastic wallet on GD's pigeon hole. - Subside for formal halls • Check earnings with swaps with Finance Office. Initial numbers suggest 270£ for each swap. 	GD, AT, SM
13	<p>Computing Officer's report</p> <ul style="list-style-type: none"> - Minutes template done in Latex. - - Computing office keen to help with new design for MCR website. 	AJ, AT, SM
14	<p>Social Secretaries' report</p> <ul style="list-style-type: none"> - Meeting with the dean to be arranged (to go with MR). - Jesus Green Pool event on Thursday 18th September. 	MF, AT, SM, TW
15	<p>Formal Hall Officer's report</p> <ul style="list-style-type: none"> - Absence on 3rd September Formal Hall. Dave Battersby will stand. - Barton road barbecue • Safety issues. • Help with carrying goods. - Guest limit for summer formal. <p><u>Suggestions</u>:</p> <ul style="list-style-type: none"> • Open for guest afterwards; • Waiting list for tickets. 	TW, AT, SM

16	<p>Education Officer's report</p> <ul style="list-style-type: none"> - Photos for welcome pack to be arranged. - Meeting with Collin <p>Topics to be discussed:</p> <ul style="list-style-type: none"> • How to better utilise library space; • Rare books exhibitions; • Best time and place. <ul style="list-style-type: none"> - Meeting with Graduate tutor to be arranged. 	SP, AT, SM
17	<p>Green Officer's report</p> <ul style="list-style-type: none"> - More tools for the garden. - Gardening event to freshers' week. 	KD, AT, SM
18	<p>Welfare Officer's report</p> <ul style="list-style-type: none"> - Training with CUSU awaiting. 	CK, AT, SM